

Description of action taken: _____

Additional information you think is relevant: _____

Direct quotes from child/youth/adult: (Note: If this is an abuse allegation, **do not interview the child/youth** but report only the comments she/he shares with you.): _____

Signature: _____

(signature of person defined in the report)

I hereby confirm that the information provided in this report is accurate to the best of my knowledge.

Name of Person Filing Report (please print): _____

Phone/Address: _____

Signature of Person Making Report: _____ Date: _____

The person filing this report must give a copy to the Chair of the Personnel Committee (Audrey Kruisselbrink) and/or the Clerk of Session (Mike vandenHof) and the Minister (Rev. Tim Archibald)

Note: If this is an allegation of abuse involving a child under the age of 16, it **must** also be reported to Kings County Family and Children Services and/or the RCMP Kings County Division, New Minas, Nova Scotia